How Swap Requests are Processed

Starting in the summer of 2007, a new feature is being added to the Fishbowl system. In addition to "ADD" and "REPLACE" requests, students will be able to enter "SWAP" requests for core clerkships. These core clerkships are most likely full or not available, but another student may be willing to swap one of their core clerkships with you.

The processing of SWAP requests is done in real-time and not at the time of the weekly Shuffle. SWAP requests can be entered at any time as long as the period for the clerkship is not closed.

Here's the new menu you'll see when you login to the Shuffle:

The main menu shows the Shuffle results including a new column that shows that the resulting clerkship was due to a SWAP request.

The "Prior Results/Info" and "Add/Replace" menus remain the same.

A list of all open Core Clerkships can be found under the "Open Cores" menu. The menu is shown below. You can locate all open (available) core clerkships by choosing the clerkship and academic year. Press the "Expand" text to list all the available periods.

The "Swap Cores" menu is the place where you can add your swap requests and to see if any other student has submitted a request which matches yours. To enter a request, choose your request from the first pull down menu titled: "Select Course to Swap".

The program will then show you a list of possible clerkships with which you can swap. Once you make your selection, press the "ADD SWAP" button and your request will be entered into the system for all other students to see.

Once you have made all your selections, the screen will be updated to show all the clerkships which you have made available. Also, a list of "matched" clerkships will be shown under the "Available Courses That Can Be Swapped" section. If you choose to

accept the clerkship swap, click on the green SWAP text. The clerkship will then be automatically added to your schedule.

If you change your mind and no longer want to offer a clerkship to be swapped, click on the "DELETE" text in your list of available clerkships:

Below are your current Valid swaps that you have entered into the system and that other students can see.
If you not longer wish to swap these courses, you can use the red delete link to remove it from the swap list
Your courses you want to swap.

Swap Course	With	Course	Status	Delete
2006-07 ANES 306A 7		2006-07 INDE 301A 10	Available	**Delete**
2007-08 PSYC 300A 5		2006-07 ANES 306A 7	Available	**Delete**
2007-08 PSYC 300A 5		2007-08 NENS 301A 9	Available	**Delete**
2006-07 INDE 301A 10		2007-08 NENS 301A 9	Available	**Delete**
2006-07 MED 313A 2		2007-08 PSYC 300A 5	Available	**Delete**

You can take a look at your swap activity under the "Swap History" menu. It shows any swaps that you participated in and any you chose to delete:

Shuffle Results / Drops	Prior Results / Info	Add / Replace	Open Cores	Swap Cores	Swap History	Student Info

Swap Course	With	Course	Status	
2006-07 MED 313A 2		2007-08 PSYC 300A 5	Deleted	5/15/2007
2006-07 MED 313A 2		2007-08 NENS 301A 9	Deleted	5/15/2007
2006-07 PEDS 300A 5		2006-07 MED 300A 3	Swapped	5/15/2007
2006-07 MED 300A 3		2006-07 PEDS 300A 5	Deleted	5/15/2007
2006-07 MED 313A 2		2006-07 INDE 301A 10	Deleted	4/26/2007
2006-07 ANES 306A 7		2007-08 NENS 301A 9	Deleted	4/26/2007
2006-07 PEDS 300A 11		2006-07 SURG 300A 5	Swapped	4/26/2007
2007-08 PSYC 300A 5		2006-07 INDE 301A 10	Deleted	4/26/2007
2006-07 SURG 300A 5		2006-07 PEDS 300A 11	Void	1/1/1900

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Although the Swap process *does not* guarantee that your request will be filled, it does give you another option for finding the clerkships which may be available by others participating in the clerkship program.